

# SNELLS BEACH PRIMARY SCHOOL

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2021

#### School Directory

**Ministry Number:** 6759

**Principal:** Kathryn Ramel

**School Address:** 62 Dawson Road, Snells Beach, Auckland 0920

**School Postal Address:** PO Box 26, Snells Beach, Auckland 0942

**School Phone:** 09 425 6058

**School Email:** admin@snellsbeach.school.nz

#### Members of the Board of Trustees

Name	Position	How Position Gained	Term Expired/ Expires
Jarrod Dove	Presiding Member	Elected	Jun-22
Kathryn Ramel	Principal ex Officio		
Hannah Edwards	Parent Rep	Elected	Jun-22
Leteisha Morris	Parent Rep	Elected	Jun-22
Kylie Steffener	Parent Rep	Elected	Jun-22
Brett Howlett	Parent Rep	Elected	Jun-22
Bev Davies	Staff Rep	Declared	Jun-22

**Accountant / Service Provider:** Ask Accounting Ltd

# SNELLS BEACH PRIMARY SCHOOL

Annual Report - For the year ended 31 December 2021

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# Snells Beach Primary School

## Statement of Responsibility

For the year ended 31 December 2021

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2021 fairly reflects the financial position and operations of the school.

The School's 2021 financial statements are authorised for issue by the Board.

JARROD DOVE.

Full Name of Presiding Member

Signature of Presiding Member

Date:

19.5.22.

Kathryn Ann Rameel

Full Name of Principal

Signature of Principal

Date:

18.5.2022

# Snells Beach Primary School

## Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2021

		2021	2021	2020
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Revenue</b>				
Government Grants	2	3,137,018	3,196,912	3,160,011
Locally Raised Funds	3	131,106	86,400	98,750
Interest income		486	800	848
		<u>3,268,610</u>	<u>3,284,112</u>	<u>3,259,609</u>
<b>Expenses</b>				
Locally Raised Funds	3	61,134	84,300	55,382
Learning Resources	4	2,138,740	1,966,482	1,954,899
Administration	5	135,462	145,970	133,778
Finance		2,031	1,640	1,677
Property	6	744,045	997,720	984,947
Depreciation	11	64,325	59,499	59,726
Loss on Disposal of Property, Plant and Equipment		2	-	13
		<u>3,145,739</u>	<u>3,255,611</u>	<u>3,190,422</u>
<b>Net Surplus / (Deficit) for the year</b>		<b>122,871</b>	<b>28,501</b>	<b>69,187</b>
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u><u>122,871</u></u>	<u><u>28,501</u></u>	<u><u>69,187</u></u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

BDO Northland  
Assurance *BDO*



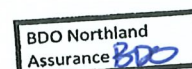
# Snells Beach Primary School

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2021

Notes	Actual 2021 \$	Budget (Unaudited) 2021 \$	Actual 2020 \$
<b>Equity at 1 January</b>	395,510	395,511	306,823
Total comprehensive revenue and expense for the year	122,871	28,501	69,187
Contribution - Furniture and Equipment Grant	-	-	19,500
<b>Equity at 31 December</b>	518,381	424,012	395,510
Retained Earnings	518,381	424,012	395,510
<b>Equity at 31 December</b>	518,381	424,012	395,510

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.




# Snells Beach Primary School

## Statement of Financial Position

As at 31 December 2021

		2021	2021	2020
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Current Assets</b>				
Cash and Cash Equivalents	7	448,001	292,708	302,802
Accounts Receivable	8	179,101	173,100	171,958
GST Receivable		20,985	10,000	12,276
Prepayments		6,833	6,000	7,491
Inventories	9	18,459	18,000	17,082
Investments	10	22,698	25,000	22,611
		696,077	524,808	534,220
<b>Current Liabilities</b>				
Accounts Payable	12	205,407	191,000	173,232
Revenue Received in Advance	13	1,710	8,000	6,295
Provision for Cyclical Maintenance	14	102,609	92,083	82,083
Finance Lease Liability	15	10,461	6,080	11,132
Funds held for Capital Works Projects	16	99,979	40,000	89,367
		420,166	337,163	362,109
<b>Working Capital Surplus/(Deficit)</b>		275,911	187,645	172,111
<b>Non-current Assets</b>				
Property, Plant and Equipment	11	257,841	240,017	227,516
		257,841	240,017	227,516
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	4,958	-	-
Finance Lease Liability	15	10,412	3,650	4,116
		15,370	3,650	4,116
<b>Net Assets</b>		518,382	424,012	395,511
<b>Equity</b>		518,381	424,012	395,510

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

BDO Northland  
Assurance 

# Snells Beach Primary School

## Statement of Cash Flows

For the year ended 31 December 2021

		2021	2021	2020
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Cash flows from Operating Activities</b>				
Government Grants		711,885	690,467	653,382
Locally Raised Funds		149,085	87,668	116,078
Goods and Services Tax (net)		(8,709)	2,276	(12,885)
Payments to Employees		(303,525)	(267,067)	(281,864)
Payments to Suppliers		(307,126)	(406,630)	(327,154)
Cyclical Maintenance Payments in the year		-	-	4,112
Interest Paid		(2,031)	(1,640)	(1,677)
Interest Received		395	732	930
Net cash from/(to) Operating Activities		239,974	105,806	150,922
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(75,420)	(72,001)	(84,015)
Purchase of Investments		-	(2,388)	(22,611)
Net cash from/(to) Investing Activities		(75,420)	(74,389)	(106,626)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		-	-	19,500
Finance Lease Payments		(13,607)	(5,518)	(12,107)
Funds Held for Capital Works Projects		(5,748)	(35,993)	22,235
Net cash from/(to) Financing Activities		(19,355)	(41,511)	29,628
<b>Net increase/(decrease) in cash and cash equivalents</b>		145,199	(10,094)	73,924
Cash and cash equivalents at the beginning of the year	7	302,802	302,802	228,878
<b>Cash and cash equivalents at the end of the year</b>	7	448,001	292,708	302,802

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.





# Snells Beach Primary School

## Notes to the Financial Statements

### For the year ended 31 December 2021

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Snells Beach Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### *Reporting Period*

The financial reports have been prepared for the period 1 January 2021 to 31 December 2021 and in accordance with the requirements of the Education and Training Act 2020.

###### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### *Financial Reporting Standards Applied*

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

###### *Critical Accounting Estimates And Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### *Cyclical maintenance*

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

###### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.



### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

#### ***Classification of leases***

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

#### ***Recognition of grants***

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

#### ***Other Grants***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

#### ***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **e) Cash and Cash Equivalents**

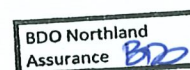
Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **f) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

### **g) Inventories**

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.





#### **h) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

#### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

#### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	50 years
Furniture and equipment	5-10 years
Information and communication technology	5 years
Leased assets held under a Finance Lease	3 years
Library resources	12.5% Diminishing value

#### **i) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### **Non cash generating assets**

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

#### **j) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

#### **k) Employee Entitlements**

##### **Short-term employee entitlements**

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

#### **l) Revenue Received in Advance**

Revenue received in advance relates to student funds where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

**m) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

**n) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

**o) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

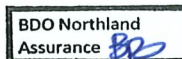
Commitments and contingencies are disclosed exclusive of GST.

**p) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**q) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.





## 2. Government Grants

	2021	2021 Budget	2020
	Actual	(Unaudited)	Actual
	\$	\$	\$
Operational Grants	564,606	565,503	519,784
Teachers' Salaries Grants	1,805,389	1,666,445	1,666,445
Use of Land and Buildings Grants	619,744	840,000	839,878
Other MoE Grants	133,532	124,964	133,904
Other Government Grants	13,747	-	-
	<u>3,137,018</u>	<u>3,196,912</u>	<u>3,160,011</u>

The school has opted in to the donations scheme for this year. Total amount received was \$46,650.

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2021	2021 Budget	2020
	Actual	(Unaudited)	Actual
	\$	\$	\$
<b>Revenue</b>			
Donations & Bequests	24,266	20,000	25,744
Fees for Extra Curricular Activities	21,759	17,500	21,652
Trading	26,472	20,800	26,669
Fundraising & Community Grants	52,290	26,500	9,587
Other Revenue	6,319	1,600	15,098
	<u>131,106</u>	<u>86,400</u>	<u>98,750</u>
<b>Expenses</b>			
Extra Curricular Activities Costs	30,422	63,500	33,669
Trading	25,066	18,800	21,397
Fundraising and Community Grant Costs	5,646	2,000	287
Transport (Local)	-	-	29
	<u>61,134</u>	<u>84,300</u>	<u>55,382</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>69,972</u>	<u>2,100</u>	<u>43,368</u>

## 4. Learning Resources

	2021	2021 Budget	2020
	Actual	(Unaudited)	Actual
	\$	\$	\$
Curricular	35,417	48,067	35,583
Equipment Repairs	1,644	2,700	2,204
Information and Communication Technology	41,622	42,020	39,386
Library Resources	807	750	263
Employee Benefits - Salaries	2,036,529	1,850,445	1,861,834
Staff Development	22,721	22,500	15,629
	<u>2,138,740</u>	<u>1,966,482</u>	<u>1,954,899</u>



## 5. Administration

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
Audit Fee	7,238	7,000	7,218
Board of Trustees Fees	825	2,800	880
Board of Trustees Expenses	4,806	7,500	3,943
Communication	3,993	4,550	4,305
Consumables	12,922	18,200	16,776
Other	9,181	8,510	6,926
Employee Benefits - Salaries	86,566	87,760	84,389
Insurance	3,535	3,150	2,995
Service Providers, Contractors and Consultancy	6,396	6,500	6,346
	135,462	145,970	133,778

## 6. Property

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
	\$	\$	\$
Caretaking and Cleaning Consumables	6,978	11,100	9,598
Consultancy and Contract Services	59,686	67,000	53,745
Cyclical Maintenance Provision	25,484	10,000	5,888
Grounds	27,649	16,500	15,044
Heat, Light and Water	34,726	24,000	17,506
Rates	123	120	114
Repairs and Maintenance	(33,627)	25,500	40,298
Use of Land and Buildings	619,744	840,000	839,878
Security	3,282	3,500	2,876
	744,045	997,720	984,947

In 2021, the Ministry of Education revised the notional rent rate from 8% to 5% to align it with the Government Capital Charge rate. This is considered to be a reasonable proxy for the market rental yield on the value of land and buildings used by schools. Accordingly in 2021, the use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

In 2020, some MOE capital works expenditure was incorrectly classified as repairs and maintenance. This coding has been corrected in 2021 and therefore a negative balance is reported in the current year.



## 7. Cash and Cash Equivalents

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Bank Accounts	448,001	292,708	302,802
Cash and cash equivalents for Statement of Cash Flows	<u>448,001</u>	<u>292,708</u>	<u>302,802</u>

Of the \$448,001 Cash and Cash Equivalents, \$99,979 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2021 on Crown owned school buildings under the School's Five Year Property Plan.

## 8. Accounts Receivable

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Receivables	-	23,000	22,564
Receivables from the Ministry of Education	29,734	-	13,374
Interest Receivable	36	100	32
Teacher Salaries Grant Receivable	149,331	150,000	135,988
	<u>179,101</u>	<u>173,100</u>	<u>171,958</u>
Receivables from Exchange Transactions	36	23,100	22,596
Receivables from Non-Exchange Transactions	179,065	150,000	149,362
	<u>179,101</u>	<u>173,100</u>	<u>171,958</u>


## 9. Inventories

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Stationery	916	1,000	631
School Uniforms	17,543	17,000	16,451
	<u>18,459</u>	<u>18,000</u>	<u>17,082</u>

## 10. Investments

The School's investment activities are classified as follows:

	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Current Asset			
Short-term Bank Deposits	22,698	25,000	22,611
Total Investments	<u>22,698</u>	<u>25,000</u>	<u>22,611</u>


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## 11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2021	\$	\$	\$	\$	\$	\$
Building Improvements	4,290	-	-	-	(112)	4,178
Furniture and Equipment	154,518	58,528	-	-	(32,686)	180,360
Information and Communication Technology	41,425	16,812	-	-	(16,480)	41,757
Leased Assets	14,944	19,232	-	-	(13,495)	20,681
Library Resources	12,339	80	(2)	-	(1,552)	10,865
<b>Balance at 31 December 2021</b>	<b>227,516</b>	<b>94,652</b>	<b>(2)</b>	<b>-</b>	<b>(64,325)</b>	<b>257,841</b>

The net carrying value of equipment held under a finance lease is \$20,681 (2020: \$14,944)

	2021 Cost or Valuation	2021 Accumulated Depreciation	2021 Net Book Value	2020 Cost or Valuation	2020 Accumulated Depreciation	2020 Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	5,605	(1,427)	4,178	5,605	(1,315)	4,290
Furniture and Equipment	526,924	(346,564)	180,360	469,305	(314,787)	154,518
Information and Communication Technology	130,977	(89,220)	41,757	116,244	(74,819)	41,425
Leased Assets	43,484	(22,803)	20,681	35,636	(20,692)	14,944
Library Resources	43,230	(32,365)	10,865	43,157	(30,818)	12,339
<b>Balance at 31 December 2021</b>	<b>750,220</b>	<b>(492,379)</b>	<b>257,841</b>	<b>669,947</b>	<b>(442,431)</b>	<b>227,516</b>

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## 12. Accounts Payable

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Creditors	25,350	20,000	21,357
Accruals	7,238	7,000	6,580
Banking Staffing Overuse	16,564	-	-
Employee Entitlements - Salaries	151,325	158,000	141,275
Employee Entitlements - Leave Accrual	4,930	6,000	4,020
	<u>205,407</u>	<u>191,000</u>	<u>173,232</u>
Payables for Exchange Transactions	205,407	191,000	173,232
	<u>205,407</u>	<u>191,000</u>	<u>173,232</u>

The carrying value of payables approximates their fair value.

## 13. Revenue Received in Advance

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Other revenue in Advance	1,710	8,000	6,295
	<u>1,710</u>	<u>8,000</u>	<u>6,295</u>

## 14. Provision for Cyclical Maintenance

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Provision at the Start of the Year	82,083	82,083	72,083
Increase/ (decrease) to the Provision During the Year	25,484	10,000	10,000
Provision at the End of the Year	<u>107,567</u>	<u>92,083</u>	<u>82,083</u>
Cyclical Maintenance - Current	102,609	92,083	82,083
Cyclical Maintenance - Term	4,958	-	-
	<u>107,567</u>	<u>92,083</u>	<u>82,083</u>

## 15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2021	2021	2020
	Actual	Budget	Actual
	\$	(Unaudited)	\$
No Later than One Year	10,461	6,080	11,133
Later than One Year and no Later than Five Years	10,412	3,650	9,729
Future Finance Charges	2,073	-	2,151
	<u>22,946</u>	<u>9,730</u>	<u>23,013</u>

## 16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2021	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
Heat Pumps 216995	<i>completed</i>	505	-	(505)	-	-
Library conversion	<i>completed</i>	8,257	-	(8,257)	-	-
Sprinkler System 219023	<i>in progress</i>	44,156	-	(43,662)	-	494
Driveway alteration	<i>completed</i>	11,898	-	(11,898)	-	-
Cesspits 2020	<i>completed</i>	3,705	-	(3,705)	-	-
LSC Office Project	<i>in progress</i>	(9,595)	500	(2,894)	-	(11,989)
SIP: Pathway, Playground & Lands	<i>in progress</i>	20,846	139,720	(106,588)	-	53,978
Admin Block 2020	<i>in progress</i>	(2,340)	-	-	-	(2,340)
Electrical Works	<i>in progress</i>	(1,439)	50,954	(32,452)	-	17,063
PA System	<i>in progress</i>	-	28,973	(529)	-	28,444
Rata Block	<i>in progress</i>	-	-	(15,405)	-	(15,405)
Totals		75,993	220,147	(225,895)	-	70,245

### Represented by:

Funds Held on Behalf of the Ministry of Education	99,979
Funds Due from the Ministry of Education	(29,734)
	70,245

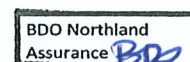
	2020	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
Orchard Stage 2	<i>completed</i>	1,566	-	(1,566)	-	-
New Classrooms	<i>completed</i>	4,327	-	-	4,327	-
Heat Pumps 216995	<i>completed</i>	15,880	-	(15,375)	-	505
Library conversion	<i>completed</i>	17,345	178,699	(187,787)	-	8,257
Sprinkler System 219023	<i>in progress</i>	(500)	85,954	(41,298)	-	44,156
Driveway alteration	<i>in progress</i>	(3,827)	40,876	(25,151)	-	11,898
Cesspits 2020	<i>in progress</i>	-	17,937	(14,232)	-	3,705
LSC Office Project	<i>in progress</i>	-	-	(9,595)	-	(9,595)
SIP: Pathway, Playground & Lands	<i>in progress</i>	-	21,677	(831)	-	20,846
Admin Block 2020	<i>in progress</i>	-	-	(2,340)	-	(2,340)
Electrical Works	<i>in progress</i>	-	-	(1,439)	-	(1,439)
Totals		34,791	345,143	(299,614)	4,327	75,993

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## 17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.





## 18. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2021 Actual \$	2020 Actual \$
<i>Board Members</i>		
Remuneration	825	880
<i>Leadership Team</i>		
Remuneration	662,221	344,857
Full-time equivalent members	6	3
Total key management personnel remuneration	663,046	345,737

There are 6 members of the Board excluding the Principal. The Board had held 6 full meetings of the Board in the year. The Board also has Finance (2 members) and Property (2 members) that meet monthly and quarterly respectively. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider HR matters.

### Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2021 Actual \$000	2020 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150-160	150-160
Benefits and Other Emoluments	0-5	0-5
Termination Benefits	-	-

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2021 FTE Number	2020 FTE Number
100 - 110	4.00	1.00
110-120	-	-
	4.00	1.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.



## 19. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2021 (Contingent liabilities and assets at 31 December 2020: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2021, a contingent liability for the school may exist.

## 20. Commitments

### (a) Capital Commitments

As at 31 December 2021 the Board has entered into contract agreements for capital works as follows:

(a) A contract to upgrade the sprinkler system, fully funded by the Ministry of Education. \$85,954 has been received of which \$89,460 has been spent.

(b) A contract for the SIP project for the upgrade of pathways, playground and landscaping which will be fully funded by the Ministry. \$161,397 has been received of which \$107,419 has been spent on the project to balance date.

(c) A contract for the LSC project which will be fully funded by the Ministry. \$500 has been received with \$12,489 spent on the project to balance date.

(d) A \$56,615 contract for electrical works, fully funded by the Ministry. \$50,953 has been received of which \$33,890 spent on the project to date.


(e) A contract for for work on Rata Block, fully funded by the Ministry. Nil funds have been received to date, with \$15,405 spent on the project to date.

(f) A contract to upgrade the PA system, fully funded by the Ministry. \$28,973 has been received of which \$529 spent on the project to date.

(Capital commitments at 31 December 2020:

(a) A \$90,739 contract for the SIP project for the upgrade of pathways, playground and landscaping which will be fully funded by the Ministry. \$21,677 has been received of which \$831 has been spent on the project to balance date.

(b) A contract to upgrade the sprinkler system, fully funded by the Ministry of Education. \$85,954 has been received of which \$41,298 has been spent.)

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## 21. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

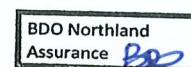
	2021 Actual \$	2021 Budget (Unaudited) \$	2020 Actual \$
Cash and Cash Equivalents	448,001	292,708	302,802
Receivables	179,101	173,100	171,958
Investments - Term Deposits	22,698	25,000	22,611
Total Financial assets measured at amortised cost	<u>649,800</u>	<u>490,808</u>	<u>497,371</u>

### Financial liabilities measured at amortised cost

Payables	205,407	191,000	173,232
Finance Leases	20,873	9,730	15,248
Total Financial Liabilities Measured at Amortised Cost	<u>226,280</u>	<u>200,730</u>	<u>188,480</u>

## 22. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.



## **23. COVID 19 Pandemic on going implications**

### **Impact of Covid-19**

During 2021 the country moved between alert levels. During February and March 2021 Auckland was placed into alert levels 3 and 2 and other parts of the country moved into alert level 2.

Towards the end of June 2021, the Wellington region was placed into alert level 2 for one week.

Towards the end of August 2021, the entire country moved to alert level 4, with a move to alert level 3 and 2 for everyone outside the Auckland region three weeks later. While Auckland has remained in alert level 3 for a prolonged period of time the Northland and Waikato regions have also returned to alert level 3 restrictions during this period.

### **Impact on operations**

Schools have been required to continue adapting to remote and online learning practices when physical attendance is unable to occur in alert level 4 and 3. Schools continue to receive funding from the Te Tāhuhu o te Mātauranga | Ministry to Education, even while closed.

However, the ongoing interruptions resulting from the moves in alert levels have impacted schools in various ways which potentially will negatively affect the operations and services of the school. We describe below the possible effects on the school that we have identified, resulting from the ongoing impacts of the COVID-19 alert level changes.

### **Reduction in locally raised funds**

Under alert levels 4,3, and 2 the school's ability to undertake fund raising events in the community and/ or collect donations or other contributions from parents, may have been compromised. Costs already incurred arranging future events may not be recoverable.

### **Increased Remote learning additional costs**

Under alert levels 4 and 3 ensuring that students have the ability to undertake remote or distance learning often incurs additional costs in the supply of materials and devices to students to enable alternative methods of curriculum delivery. This also included increases in the cost of stationery and phone charges.

### **Increased costs for cleaning consumables**

Under alert levels 4,3 and 2, the school incurred additional costs for cleaning services and consumables and first aid consumables such as masks and gloves.



## KIWISPORT REPORT 2021



*Te Manu o te Ngahere*

**In 2021, Snells Beach School received \$4,848.70 (ex GST) in Kiwisport Funding. The planning for the use of this funding is below - please note, some events were unable to occur due to the Covid-19 Pandemic Lockdowns for most of Terms 3 & 4.**

At Snells Beach School in 2021 we budgeted Kiwi Sport money to:

- help subsidise pool hire to enable our Year 3 & 4 students to have a series of swimming lessons. We do not have a school pool, and there is no public pool in our area, so we saw this as a priority for our students. *(These sessions were unable to take place due to Lockdowns - we will reschedule for 2022)*
- subsidise buses for students to attend Inter School Sporting events.
- purchase more PE equipment for class lessons, including fitness equipment (hula hoops and skipping ropes), and equipment for games, (sets for volleyballs, football, basketball and flying discs).

## SBS Analysis of Variance 2021

The Covid19 Pandemic had a significant impact on the 2021 schooling year, with the school closing firstly for a week at the start of the year, and then completely, from mid August. We were open again for the last four weeks of the school year, but only approximately  $\frac{2}{3}$  of students returned. Our ANNUAL ACTION PLAN in 2021 was implemented to the best of our ability but in most cases, we were required to adapt/reshuffle our programme. This was done within the Guidelines as prescribed by the Ministry of Health and Education under the various Covid Levels and Lockdown periods in 2021.

<b>2021 Target 1:</b>	<b>Teaching and Learning Plans will be refined for each area of the school to ensure consistency for learners as we grow, forming a school wide document with natural transitions</b>		
<b>Links to Strategic Goals:</b>	<ol style="list-style-type: none"> <li><b>Teaching and Learning</b> Teaching and Learning plans developed for each area of the school to ensure consistency as we experience growth – reviewed and recorded</li> <li><b>Relationships</b> Build strong professional relationships through a sense of collaboration</li> <li><b>Well Being</b> Teachers work and plan collaboratively, utilising passions and talents, and sharing workload</li> <li><b>Self Review and Reporting</b> Refine and review our reporting systems to parents</li> </ol>		
<b>Specific Strategies</b>	<b>Who</b>	<b>Budget (if needed)</b>	<b>Action</b>
Decide on key areas to be included	Team Leaders & Principal/APs	Nil	Ensure consistency across teams.
Team Overview template developed in draft at SLT meeting	Team Leaders & Principal/APs	Nil	Will be differences due to levels, but core areas should be consistent.
Template reviewed in teams at Staff Meeting.	All teachers – Team Leaders to lead	Nil	Review – have we left anything out? Is there anything there that should be done differently?
Teams complete template for their level	All teachers – Team Leaders to lead	Nil	Negotiate the “musts” and the “maybes”
Gather individual team plans back into school wide plan	Team Leaders & Principal/APs	Nil	Reviewed and checked for gaps, clashes and changes needed
SBS Teaching and Learning Plan Implemented			
<b>Target 1 - review</b>	- Consistency in planning templates achieved within teams and level appropriate		

	<ul style="list-style-type: none"> <li>- Planning transitions across the school consistent</li> <li>- Greater focus of collaborative planning</li> <li>- Identified a need for more specific implementation of the Maths curriculum. Review team established. New SBS Maths Implementation Plan for 2022 established.</li> </ul>		
<b>2021 Target 2:</b>	<b>To build equity in outcomes for children by increasing our understanding and competence as educators, when using the curriculum progress tools. Data collection will be aligned both across the school and Kāhui Ako.</b>		
<b>Links to Strategic Goals:</b>	<ol style="list-style-type: none"> <li><b>1. Teaching and Learning</b> Complete PLD and implement use of LPF &amp; PACT tool school wide Work towards Achievement Challenges as set by the Kāhui Ako</li> <li><b>2. Equitable Opportunities</b> Identify and accelerate the learning of students who are at risk of not achieving the expected level of the curriculum for their age</li> <li><b>3. Relationships</b> Build strong partnerships with schools across our Kāhui Ako</li> <li><b>4. Well Being</b> Appropriate use of Collective allocated Teacher Only Days to manage workload as well as PLD</li> </ol>		
<b>Specific Strategies</b>	<b>Who</b>	<b>Budget (if needed)</b>	<b>Action</b>
To work collaboratively with schools in our Kāhui Ako, developing consistency in our assessment & moderation practices	Nadine Sorrensen, KR	PLD hours across Kāhui Ako	KR & Nadine to plan
Establish an implementation timeline/overview	Nadine Sorrensen, KR	PLD hours across Kāhui Ako	KR, Nadine & WSLs to plan
Initial knowledge building process for LPF & PaCT	Nadine Sorrensen, KR & WSLs	PLD hours across Kāhui Ako	Staff Meetings
Reflection and timeline review	Nadine Sorrensen, KR & WSLs	PLD hours across Kāhui Ako	KR, Nadine & WSLs to plan
On-going knowledge building to strengthen understanding of the LPFs, make judgements on PaCT, and interpret reports for the Curriculum Progress Tools	Nadine Sorrensen	PLD hours across Kāhui Ako	Staff Meetings
Ensure we are culturally responsive in our assessment practices	KR	Nil	Staff Meetings, SLT Meetings

Work with other Principals, ASLs & WSLs to establish moderation protocols	Nadine Sorrensen, KR & ASLs	PLD hours across Kāhui Ako	KR, Nadine & WSLs to plan
Reporting to BOT	KR & WSLs	Nil	KR & WSLs
<b>Target 2 review</b>	<ul style="list-style-type: none"> <li>- PLD in Pact and the LPF with Nadine Sorrensen focussed on Writing</li> <li>- Team Leaders, and WSL attended Kāhui Ako moderation using the LPF</li> <li>- We completed our staff PLD in this, in a modified format (some of Nadine's sessions were combined), due to time restrictions due to the Lockdown</li> <li>- We did not formally assess students using the tool, as this was due to happen in the second two terms, when we were primarily not at school. Instead, rescheduled till 2022.</li> </ul>		
<b>2021 Target 3:</b>	<b>To ensure that the school continues to meet the needs of our rapidly growing community</b>		
<b>Links to Strategic Goals:</b>	<ol style="list-style-type: none"> <li><b>1. Equitable Opportunities</b> Annually consult with whanau via Māori Hui and Pasifika Fono</li> <li><b>2. Relationships</b> Provide clear, timely communication to parents, whanau and the community, via appropriate tools</li> <li><b>3. Self Review &amp; Reporting</b> Consult our parent community yearly, via survey, to have their voice heard, and bi-annually on health</li> <li><b>4. Finance and Property</b> Manage property construction and development to meet the needs of our growing roll Implement our 10YPP Prioritise the budget to support our Strategic Plan</li> </ol>		
<b>Specific Strategies</b>	<b>Who</b>	<b>Budget (if needed)</b>	<b>Action</b>
Consult with our parent community, gathering parent voice	The BOT	Survey Monkey Subscription	KR to present draft survey to BOT for discussion, editing and approval BOT member to distribute and collate feedback
Consult with Māori Whanau via Hui, on how our school is catering for the needs of their tamariki	KR, TM & KT and any teachers who choose to be involved.	Refreshments supplied	KR to contact Ngati Manuhiri re attending. To be held late Term 1. SLT to collate feedback
Consult with Pasifika Whanau via Fono, on how our school is catering for the needs of their tamariki	KR, TM & KT and any teachers who choose to be involved.	Refreshments supplied	KR to contact Ngati Manuhiri re attending. To be held early Term 2. SLT to collate feedback
Feedback from consultation to inform the BOT and SLT in planning and provision for the school	The BOT & SLT	Nil	Feedback reviewed. Impacts on current school year considered, and as appropriate for the 2022 Annual Plan

To continue to work with LM Consulting to meet the targets in out 10YPP, and ensure these are completed in a timely manner	The BOT & KR	Nil	KR to communicate regularly with Kate from LM Consulting re projects and timing. BOT Property Committee to oversee as necessary
<b>Target 3 - review</b>	<ul style="list-style-type: none"> <li>- Pasifika fono &amp; hui for Māori whanau both were scheduled for term 3 and did not occur</li> <li>- KR met with Ngati Manuhiri to discuss opportunities for greater collaboration</li> <li>- Parents were consulted regarding "Lockdown Learning at SBS" in March and we prepared for future lockdowns using this data.</li> <li>- 10YPP work around the school was completed as per the plan, managed by LM Consulting - this had a significant impact</li> <li>- SIPS (Schools Investment Package) funding was used to prepare the school for growth by investing in projects that we would usually not be able to fund: a major extension to the Senior Playground, a Junior School PBL space (including sand and water play areas), and a new Sound System with increased capacity to cope with new classes</li> <li>- 2 new pre-fab classes were completed and had students in them: Rātā 1 &amp; 2</li> </ul>		
<b>2021 Target 4:</b>	<b>Target Learners for 2021</b>		
<b>Links to Strategic Goals:</b>	<b>1. Equitable Opportunities</b> Identify and accelerate the learning of students who are at risk of not achieving the expected level of the curriculum for their age		
<b>Baseline Data for Target Learners 2021:</b>	<ul style="list-style-type: none"> <li>● To accelerate the progress of the 24% of Pasifika students in maths who were below, or well below in 2020</li> <li>● To accelerate the progress of our Year 6 students in Writing from 66% achieving at, or above the expected level in 2020, to 80%</li> </ul>		
<b>Target 4 - review</b>	<ul style="list-style-type: none"> <li>- Due to the school being closed for most of the second half of the year, we did NOT assess students at the end of the year. (The school was only open for 4 weeks, and the needs of our students were more mental health focussed). 1/3 of students did not return to be assessed at all. The numbers of Pasifika students who did not return was higher than the norm across all ethnicities.</li> <li>- Mid Year Analysis showed some pleasing progress however. The the 24% of Pasifika students in Maths who were below, or well below in 2020, and moved to 17% below, or well below in 2021</li> <li>- We did not achieve our goal of moving our Year 6 students in writing. In review with Nadine (writing PLD - PACT) , we believe that the assessments were overly harsh - this was to be reviewed and addressed in Term 3 and did not happen due to Lockdown.</li> </ul>		





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## INDEPENDENT AUDITOR'S REPORT

### TO THE READERS OF SNELLS BEACH PRIMARY SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

The Auditor-General is the auditor of Snells Beach Primary School (the School). The Auditor-General has appointed me, Adelle Wilson using the staff and resources of BDO Northland to carry out the audit of the financial statements of the School on his behalf.

#### Opinion

We have audited the financial statements of the School on pages 2 to 20, that comprise the statement of financial position as at 31 December 2021, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
  - its financial position as at 31 December 2021; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity (PBE) Standards, Reduced Disclosure Regime

Our audit was completed on 24 May 2022. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

#### Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.

The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

**PARTNERS:** Adelle Wilson   Greg Atkins   Angela Edwards   Scott Kennedy   Robyn Terlesk

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The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

### **Responsibilities of the auditor for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the school payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

### **Other information**

The Board is responsible for the other information. The other information comprises Kiwi Sport Statement, the Statement of Responsibility, the Analysis of Variance report and the list of Trustees, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Independence**

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.

A handwritten signature in blue ink that reads 'Adelle Wilson'.

Adelle Wilson  
BDO Northland  
On behalf of the Auditor-General  
Whangarei, New Zealand